## **COLUMNEETZA JUNIOR SECONDARY**

1045 Western Avenue Williams Lake, BC V2G 2J8

250-392-4158



## <u>View – Student's Attendance</u>

- 1) Visit MyEducation Login
  - Note Both login username and password are case sensitive.
  - If forgotten your password, please follow the *Password Recovery* directions on our website, hyperlink <u>MyEd Support</u>
- 2) Select *Academics* top tab. This will list the current classes scheduled for the student, and on the right side can view the late/absences listed for each class.



3) For more detail about specific tardiness/absences, select - *Attendance* on the left side tab.



- 4) To view the next class, use the arrows on the top right corner.
  - Any questions regarding an unexcused absence, please contact the teacher directly by email, hyperlink – <u>Staff Directory</u>
- 5) Log out once reviewed.